SCALA

SCALE-UP OF PREVENTION AND MANAGEMENT OF ALCOHOL USE DISORDERS AND COMORBID DEPRESSION IN LATIN AMERICA

Second Meeting of Partners

Barcelona

16-17 October 2018

PROVISIONAL AGENDA

The background materials for each topic are listed at the end of the agenda. Unless otherwise stated, it is proposed that all inputs are oral inputs without PowerPoint presentations.

TUESDAY 16th OCTOBER

08.45   **Arrival and coffee**

09.00   **Welcome and scope of meeting**

09.15   **Overview of where we are**
Presentation: Peter Anderson

Topic 1

09.30   **Community Advisory Boards**
         Experiences to date
         Health system structural issues
         Adoption mechanisms
         Support systems
         Written municipal action plans
Input: Juliana Mejía Trujillo, Augusto Pérez Gómez, Guillermina Natera Rey, Alejandra Pérez De León, Ines Bustamente, Marina Piazza
Outstanding issues
Discussion: ALL

10.30   **Coffee break**

Topic 2

10.45   **Tailoring SCALA clinical intervention**
Patient materials at UP and CAB levels
Provider materials at UP level
Field testing Alcohol Health Literacy materials at UP level
Barriers and Facilitators
         Patient level
         Provider level
         Structural level

Input: Juliana Mejía Trujillo, Augusto Pérez Gómez, Guillermina Natera Rey, Alejandra Pérez De León, Ines Bustamente, Marina Piazza
Outstanding issues: Ellen Lynch (**input**)
Discussion: ALL

<u>**Topic 3**</u>

12.15   **Municipal-based communication campaigns**
Input: Juliana Mejía Trujillo, Augusto Pérez Gómez, Guillermina Natera Rey, Alejandra Pérez De León, Ines Bustamente, Marina Piazza
Outstanding issues
Discussion: ALL

13.00   **Lunch Break**

<u>**Topic 4**</u>

14.00   **Patient interviews**
Overview: Peter Anderson (**presentation**)
            Proposed content of patient interviews
            Proposed methodology of undertaking patient interviews
Outstanding issues
Discussion: ALL

<u>**Topic 5**</u>

15.00   **Recruitment of PHCC and providers**
Input: Juliana Mejía Trujillo, Augusto Pérez Gómez, Guillermina Natera Rey, Alejandra Pérez De León, Ines Bustamente, Marina Piazza
Data collection instruments: Peter Anderson (**input**)
Outstanding issues
Discussion: ALL

15.30   **Coffee break**

<u>**Topic 6**</u>

16.00   **SCALA training package**
Tailoring package
        Matching SCALA clinical intervention
        Tailoring at UP level
Delivering SCALA training package
        Delivery plans and timetables
Preparing for Booster sessions
        Provider questionnaire intervention follow-up Month 3
        Informal and formal contact with PHCC and providers
Input: Juliana Mejía Trujillo, Augusto Pérez Gómez, Guillermina Natera Rey, Alejandra Pérez De León, Ines Bustamente, Marina Piazza
Outstanding issues: Hugo Lopez **(input)**
Discussion: ALL

17.30   **Close of Day**

Topic 7

09.00	**Economic analyses**
	Introduction and input on data collection instruments: Jürgen Rehm (**presentation**)
	Outstanding issues
	Discussion: ALL

10.30   **Coffee break**

Topic 8

11.00	**Measurement periods**
	Timetable of administering instruments: Peter Anderson **(presentation)**
	Logistics of data collection, entry, transfer and management: Jakob Manthey **(presentation)**
	Timetables for baseline and 18-month implementation periods: Juliana Mejía Trujillo, Augusto Pérez Gómez, Guillermina Natera Rey, Alejandra Pérez De León, Ines Bustamente, Marina Piazza **(inputs)**
	Outstanding issues
	Discussion: ALL

12.30   **Lunch Break**

Topic 9

13.30	**Management, communication and exploitation**
	Technical reporting: Peter Anderson **(presentation)**
	Financial reporting: Eva Jané Llopis **(presentation)**
	Communication, dissemination and exploitation of results: Fleur Braddick **(presentation)**
	Publication Plans: Fleur Braddick **(presentation)**

Topic 10

15.00	**Next steps and action points**
	Summary: Peter Anderson
	Discussion: ALL

15.30   **Close of meeting**

Background Materials
[NB, the xlsx files are the Excel templates for data entry. Some of them need to eb updated following the recent revisions of some of the instruments, and some of them will need updating following the meeting]

Topic 1
CAB slides.pptx
Template sheet adoption mechanisms
Template sheet support systems

Topic 2
Care Pathway Overview.pptx
Care Pathway ENG.pptx
Care Pathway ES COL PER.pptx
Care Pathway ES MEX.pptx
ENG Short patient tally sheet.docx
MEX Protocol.pptx
MEX Control cities professionals Booklet.pptx
MEX Short patient tally sheet.docx
MEX Professionals screening and intervention booklet.pptx
MEX Patient alcohol leaflet.pptx
MEX Patient brief advice.pptx
MEX Patient depression leaflet.pptx
MEX SCALA October meeting updated.pptx
COL Protocol.pptx
COL Control cities professionals Booklet.pptx
COL Short patient tally sheet.docx
COL Professionals screening and intervention booklet.pptx
COL Patient alcohol leaflet.pptx
COL Patient brief advice.pptx
COL Patient depression leaflet.pptx
COL SCALA October meeting updated.pptx
PER ProtoPER.pptx
PER Control cities professionals Booklet.pptx
PER Short patient tally sheet.docx
PER Professionals screening and intervention booklet.pptx
PER Patient alcohol leaflet.pptx
PER Patient brief advice.pptx
PER Patient depression leaflet.pptx
PER SCALA October meeting updated.pptx
Patient interview.docx (Domain 6)
Alcohol health literacy measure (Spanish).docx
Literacy and numeracy alcohol Spanish.docx.

Topic 3
CAB slides.pptx
Template sheet communication campaign
Patient interview.docx (Domain 5)

Topic 4
Patient interview.docx

Topic 5
Recruitment of PHCC Control.docx
Recruitment of PHCC Intervention.docx
Recruitment of PHCC.xlsx
PHCC Description form.docx

PHCC Description form.xlsx.
Provider dropout.docx
Provider dropout.xlsx.

Topic 6
Delivering SCALA training package.pptx
Delivering SCALA booster package.pptx
SCALA training package development slides.pptx
SCALA training package ENG.pdf
SCALA training package COL MEX ES.pdf
SCALA training slides Session 1 ENG.pdf
SCALA training slides Session 2 ENG.pdf
SCALA training slides Session 1 COL MEX ES.pdf
SCALA training slides Session 2 COL MEX ES.pdf
SCALA training slides Booster 1 ENG.pdf
Provider training attendance.docx
Provider training attendance.xlsx
Provider training questionnaire after 1st training.docx
Provider training questionnaire after 1st training.xlsx
Provider training questionnaire after 2nd training.docx
Provider training questionnaire after 2nd training.xlsx
Provider questionnaire intervention follow-up Month 3.docx
Provider questionnaire intervention follow-up Month 3.xlsx
Provider training questionnaire after 1st booster session.docx
Provider training questionnaire after 1st booster session.xlsx
Provider training questionnaire after 2nd booster session.docx
Provider training questionnaire after 2nd booster session.xlsx

Topic 7
Economic evaluation.pptx
Revised introductory text control PHCCs for COSTS.docx
Revised introductory text intervention PHCCs for COSTS.docx
Revised consent form providers COSTS.docx
Researcher time sheets.xlsx
Local costs sheets.xlsx
Health care intervention costs.xlxs
Patient interview.docx (Domains 7 and 8)

Topic 8
Tally Sheets

Short Tally sheet for all patients screened in baseline and implementation measurement periods:

ENG Short patient tally sheet.docx
MEX Short patient tally sheet.docx
COL Short patient tally sheet.docx
PER Short patient tally sheet.docx

Long patient tally sheet patient interview.docx for all patients in intervention and control municipalities during week 1 of month 3 and of month 9 of 18-month implementation period, includes consent for patient interview

Long patient tally sheet.docx for all patients in intervention and control municipalities during week 1 of months 6, and 12 of 18-month implementation period

Tally sheets cover form consultation numbers.docx
Tally sheets cover form consultation numbers.xlxs

Provider questionnaires

Provider questionnaire baseline.docx
Provider questionnaire baseline.xlxs
Provider questionnaire control follow-up 3 months.docx.
Provider questionnaire control follow-up 13 months.docx.
Provider questionnaire control follow-up.xlxs.
Provider questionnaire intervention follow-up 3 months.docx.
Provider questionnaire intervention follow-up 13 months.docx.
Provider questionnaire intervention follow-up.xlxs.