

Primary Health Care Center - Data Collection Sheet

**1) Recruitment details**  
for *all* contacted PHCCs

<p><b>Identifying code of PHCC</b></p>	<p>— — — —</p> <p><i>1<sup>st</sup> digit: country (1 = Colombia, 2 = Mexico, 3 = Peru)</i>  <i>2<sup>nd</sup> digit: group (1 = Intervention, 2 = Control)</i>  <i>3<sup>rd</sup> and 4<sup>th</sup> digit: PHCC number</i></p>	<p><i>prac.id</i></p>
<p><b>Accepted / Refused / No response</b></p>	<p>(1) Accepted                  (2) Refused                  (3) No response</p>	<p><i>participation</i></p>
<p><b>If refused, give reasons</b></p>	<p>_____</p> <p>_____</p> <p>_____</p>	<p><i>refusal1</i></p>
<p><b>If no response, any reasons suspected?</b></p>	<p>_____</p> <p>_____</p> <p>_____</p>	<p><i>refusal2</i></p>

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**2) PHCC characteristics:**

For both *participating* and *non-participating* PHCCs: obtain data from administration

<b>Date</b>		___/___/____ (DD / MM / YY)	<i>date.day/ date.month/ date.year</i>
<b>Total number of registered patients</b>		-----	<i>size.all</i>
<b>Total number of registered <i>adult</i> (18+) patients</b>		-----	<i>size.adults</i>
<b>Number of workers in PHCC</b>	All health care workers	<b>Part time</b>	----- <i>n.all.pt</i>
		<b>Full time</b>	----- <i>n.all.ft</i>
	General Practitioners	<b>Part time</b>	----- <i>n.gp.pt</i>
		<b>Full time</b>	----- <i>n.gp.ft</i>
	Nurses	<b>Part time</b>	----- <i>n.nurse.pt</i>
		<b>Full time</b>	----- <i>n.nurse.ft</i>
	Nurse technicians	<b>Part time</b>	----- <i>n.nursetech.pt</i>
		<b>Full time</b>	----- <i>n.nursetech.ft</i>
	Midwives	<b>Part time</b>	----- <i>n.midwife.pt</i>
		<b>Full time</b>	----- <i>n.midwife.ft</i>
	Psychologists	<b>Part time</b>	----- <i>n.psycho.pt</i>
		<b>Full time</b>	----- <i>n.psycho.ft</i>
	Social workers	<b>Part time</b>	----- <i>n.socwork.pt</i>
		<b>Full time</b>	----- <i>n.socwork.ft</i>
Others: _____	<b>Part time</b>	----- <i>n.other.pt/ n.other.pt.spec</i>	
	<b>Full time</b>	----- <i>n.other.ft/ n.other.ft.spec</i>	

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**3) Cost data:**

Only for *participating* PHCCs

**Staff salary**

What is the **average salary** (local currency) of the staff involved in screening and brief interventions in this PHCC? Please specify for those professions involved in alcohol management:

Profession	Average salary	Standard deviation / range of salary	
General practitioner	_____	_____	salary.gp1/ salary.gp2
Nurses	_____	_____	salary.nurse1/ salary.nurse2
Nurse technicians	_____	_____	salary.nursetech1/ salary.nursetech2
Midwives	_____	_____	salary.midwife1/ salary.midwife2
Psychologists	_____	_____	salary.psych1/ salary.psych2
Social workers	_____	_____	salary.socwork1/ salary.socwork2
Other workers:	_____	_____	salary.other.spec /salary.other1/ salary.other2

**Additional costs**

Which **additional costs** (local currency) were involved to conduct screening and brief interventions in this PHCC?

Profession	Description of cost unit	Gross unit cost	Frequency of units required	
Cost unit 1	_____	_____	_____	add.cost1a/ add.cost1b/ add.cost1c
Cost unit 2	_____	_____	_____	add.cost2a/ add.cost2b/ add.cost2c
Cost unit 3	_____	_____	_____	add.cost3a/ add.cost3b/ add.cost3c
Cost unit 4	_____	_____	_____	add.cost4a/ add.cost4b/ add.cost4c
Cost unit 5	_____	_____	_____	add.cost5a/ add.cost5b/ add.cost5c